

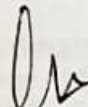


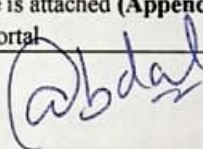
Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur
**CENTRAL INDIA COLLEGE OF BUSINESS
MANAGEMENT & STUDIES (M.B.A.)**
LONARA, NAGPUR [DTE CODE : MB4129]

Ref: NAAC 2023/MLD/Cr-5.1.4

Date-20/03/2023

| | |
|--------------------------------|--|
| Criteria 5.1.4 | The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases <ol style="list-style-type: none">1. Implementation of guidelines of statutory/regulatory bodies2. Organisation wide awareness and undertakings on policies with zero tolerance3. Mechanisms for submission of online/offline students' grievances4. Timely redressal of the grievances through appropriate committees |
| Findings of DVV | 1.HEI is requested to please provide the supporting documents duly sealed and signed by the HEI. 2.Kindly provide the Minutes of the meetings of student grievance committee, as per metric. 3.Kindly provide Circular/web-link/ committee report justifying the objective of the metric. 4.Kindly provide the Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms. NOTE :The mechanism of redressal should be available as document and should be hosted in the HEI's Website. The link of the same shall be provided to validate the same. |
| Response/ Clarification | <ol style="list-style-type: none">1. Copy of Constitution of Internal Complaints Committee and Anti Ragging Committee is attached (Appendix I)2. Minutes of Meeting and Action Taken Report for Internal Complaints Committee and Anti Ragging Committee is attached (Appendix II)3. Weblink is pasted in remark box in the portal |


IQAC Coordinator
Central India College of Business
Management & Studies,
Nagpur


Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Appendix I



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CIBMS/MBM/ICC/2018

Date 22/11/2018

Internal Complaints Committee

The sexual harassment of women at workplace (prevention, prohibition and redressal) act 2013

The sexual harassment of women at workplace (prevention, prohibition and redressal) act 2013 is an act to provide protection against sexual harassment of women at work place. Sexual harassment results in the violation of basic fundamental rights of women such as Right to equality under article 14,15 and her right to life and live with dignity under article 21 of the constitution of India.

Definition of Sexual Harassment:

Sexual harassment includes any one or more of the following unwelcome acts or behavior

- 1: Physical contact and advances
- 2: A demand or request for sexual favors
- 3: making sexually colored remarks
- 4: showing pornography
5. any unwelcome messages through telephone or internet

Structure of ICC:

The office bearers of ICC shall be functioning not more than 3 years. After the tenure a new body shall be elected. The ICC shall be containing the following designations:

1. One Preceding officer (women, employed at a senior level)

2. Atleast two members (who are committed to the cause of women and have had experience in social work or have legal knowledge.)
3. One member from NGO (which is associated for women welfare.)

Functions of ICC:

The Internal Complaints Committee has two major functions:

1. Preventive

- To work towards creating an atmosphere promoting equality, non-discrimination and gender sensitivity.
- To promote and facilitate measures to create a work environment that is free of sexual harassment.

2. Remedial

- To receive and take cognizance of complaints made about sexual harassment at the university and give every complaint serious consideration.
- Crisis Management, Mediation and Counselling
- To conduct enquiries into the complaints, place findings and recommendations regarding penalties against the harasser.

Rules and Procedures of ICC:

- All meetings of the Committee will be called by the Chairperson and a notice of at least 5 working days must be given for the meeting while in exceptional cases, an emergency meeting may be convened as per the requirement.
- No person who is a complainant, witness, or defendant in the complaint of sexual harassment shall be a member of the Committee.

- Any Committee member charged with sexual harassment in a written complaint must step down as member during the enquiry into that complaint.
- If the ICC decides not to conduct an enquiry into a complaint, it shall record the reasons for the same in the minutes of the Committee meeting. The Committee shall make the same available to the complainant in writing.
- Within not more than five working days on the receipt of the first intimation of the enquiry, the complainant and the defendant shall submit, to the Convenor of the Committee in writing, a list of witnesses, together with their contact details, that she/he desires the Committee to examine.
- The Committee shall have the power to summon any official papers or documents pertaining to the complaint under enquiry.
- The Committee may consider as relevant any earlier complaints against the defendant. However, the past sexual history of the complainant shall not be probed into as such information shall be deemed irrelevant to a complaint of sexual harassment.
- The Committee shall have the right to summon, as many times as required, the defendant, complainant and/or any witnesses for the purpose of supplementary testimony and/or clarifications.
- The defendant, the complainant, and witnesses shall be intimated at least seventy two hours in advance in writing of the date, time and venue of the enquiry proceedings. The responsibility of communicating with the witnesses lies with the complainant/defendant regarding the date, time and venue of the meeting.
- All proceedings of the Committee shall be recorded in writing. The record of the proceedings and the statement of witnesses shall be endorsed by the persons concerned in token of authenticity thereof.
- All persons heard by the Committee, as well as observers/nominees, shall take and observe an oath of secrecy about the proceedings to protect the dignity of the complainant and the defendant. Any violation of the oath of secrecy may invite penalties.

Exception:

A complainant has the right to go public about the complaint of sexual harassment if she so desires. If the Complainant goes public before filing the complaint with the Committee against Sexual Harassment, the same shall not prejudice the Committee members

- If the complainant desires to tender any documents by way of evidence, the Committee shall supply true copies of such documents to the defendant. Similarly, if the defendant desires to tender any documents in evidence, the Committee shall supply true copies of such documents to the complainant.
- In the event that the Committee thinks that supplementary testimony is required, the Convenor of the Committee shall forward to the persons concerned a summary of the proceedings and allow for a time period of seven days to submit such testimony, in person or in writing, to the Committee.
- All information received in the course of the examination and enquiry into a complaint of sexual harassment shall be held in trust by the concerned Committee against Sexual Harassment and the same shall not be made available pursuant to an application under the Right To Information Act, 2005. Such information shall constitute an exception under Section 8 (e) of the Right to Information Act, 2005, as the same is held by the Committee Against Sexual Harassment in a fiduciary relationship and the non-disclosure of the same will not be against public interest. To the contrary disclosure of such information may endanger the life or physical safety of the complainant or any of the witnesses. An exception to this Rule will be when the complainant herself applies for information under the Right to Information Act, 2005.

How to Lodge a Complaint?

All complaints must be brought by the complainant in person. The following exceptions will be admitted:

1. In cases of forced confinement of the person. In such a case, brought by another person on behalf of the complainant, the Committee will examine whether an enquiry, intervention or some other assistance is needed.

2. In exceptional cases, third party/witness complaints may be entertained. In such cases, the Committee will ascertain whether the woman alleged to have been sexually harassed wishes to lodge a formal complaint. Once such a complaint is received the Committee shall proceed to inquire into it as per the procedure specified.

3. Where the Committee takes suo-moto notice.

- Complaints can be lodged directly with any member of the ICC, or through existing channels for lodging grievances, such as the RGUKTB administration, academic and nonacademic staff association etc. If the complaint is made through any such channel, the person to whom the complaint is made should bring it to the notice of the Committee within two working days of its receipt by her/him.
- The complaint may be oral or in writing. If the complaint is oral, it shall be documented in writing by the ICC member receiving the complaint and the same shall be authenticated by the complainant under her dated signature or thumb impression as the case may be. The members of the Committee shall maintain confidentiality about the proceedings conducted by them.
- Suspension/ transfer of the alleged harasser from his official position can be considered during the pendency of the enquiry if his presence is likely to interfere with the enquiry.
- The victim of sexual harassment will have the option to seek transfer of the perpetrator or her own transfer where applicable.
- All complaints made to any Committee member must be received and recorded by the member, who shall then inform the Chairperson about the complaint, who in turn shall call a meeting of the Committee.
- The proceedings under these Rules and Procedures of ICC shall not, in any way, be affected by any other proceedings against the defendant taken up by the complainant under any other provision of civil or criminal law, except to the extent specifically ordered by a court of law.
- The provisions of these Rules and Procedures of ICC shall not restrict the powers of the University or the complainant to proceed against the defendant for any other misconduct or pursue criminal or civil remedies, whether or not connected with the misconduct within the purview of these rules.

Penalties:

The penalties listed below are indicative, and shall not constrain the Central India College of Business Management & Studies administration from considering others, in accordance with the rules governing the conduct of all members of the Institute

1. Written apology
2. Bond of good behaviour
3. Gender sensitization
4. Counselling
5. Adverse remarks in the Confidential Report
6. Debarring from supervisory duties
7. Suspension
8. Denial of membership of statutory bodies
9. Denial of re-employment
10. Stopping of increments/promotion
11. Reverting, demotion
12. Transfer to other department
13. Dismissal
14. Withdrawal of residential facilities and prohibition from entry on the campus etc.
15. Any other relevant mechanism.


Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Appendix II



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS / MBA / ARC-12 / 2021

Date 06/02/2021

Notice

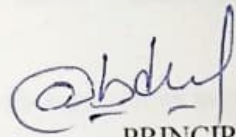
The meeting of Anti Ragging Committee is scheduled 06/02/2021, at 05.00 PM in Principal Cabin.

Agenda of the meeting:

1. Introduction of committee.
2. Discussion regarding Prohibition of Ragging in the campus.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.





PRINCIPAL

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CKBMS/MBA/ARC-09/2021

Date 06/02/2021

Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self-introduction. Dr. Abdul Ahad given overview about roles and responsibilities of the committee.

Agenda. 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee discussed regarding various aspects of ragging and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

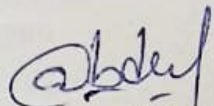
Resolution:

1. Prof Geetanjali Rao highlighted need of displaying anti-ragging committee board in the campus.

Through discussion was made and it is resolved to display board of Anti-Ragging Committee in the institute campus at prominent places.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.




PRINCIPAL
Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS/MBA/ARL-11/2021

Date 06/02/2021

Attendance

| S.No. | Name of Trustee | Designation | Signature |
|-------|------------------------------|-------------|--------------|
| 1 | Dr Abdul Ahad | Chairman | @bduf |
| 2 | Ms Geetanjali Rao | Member | G. Rao |
| 3 | Mr Sandip Sahu | Member | S. Sahu |
| 4 | Mr Milind Totre | Member | Milind Totre |
| 5 | Mr Natthuji Ganpati Dandekar | Member | Natthuji |
| 6 | Ms Ashwini Marthe | Member | Ashwini |
| 7 | Ms Surbhi Yadav | Member | S. Yadav |
| 8 | Ms Sonali Sukhdeve | Member | Sonali |

@bduf
PRINCIPAL



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Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS/MB/ARC-01 / 2021

Date 08/02/2021

Action Taken Report of Meeting held on 08/02/2021

| Sr.No. | Resolution in the Meeting | Action Taken for Implementation & Outcomes |
|--------|---------------------------|--|
| | | NIL |

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Lonara, Nagpur.

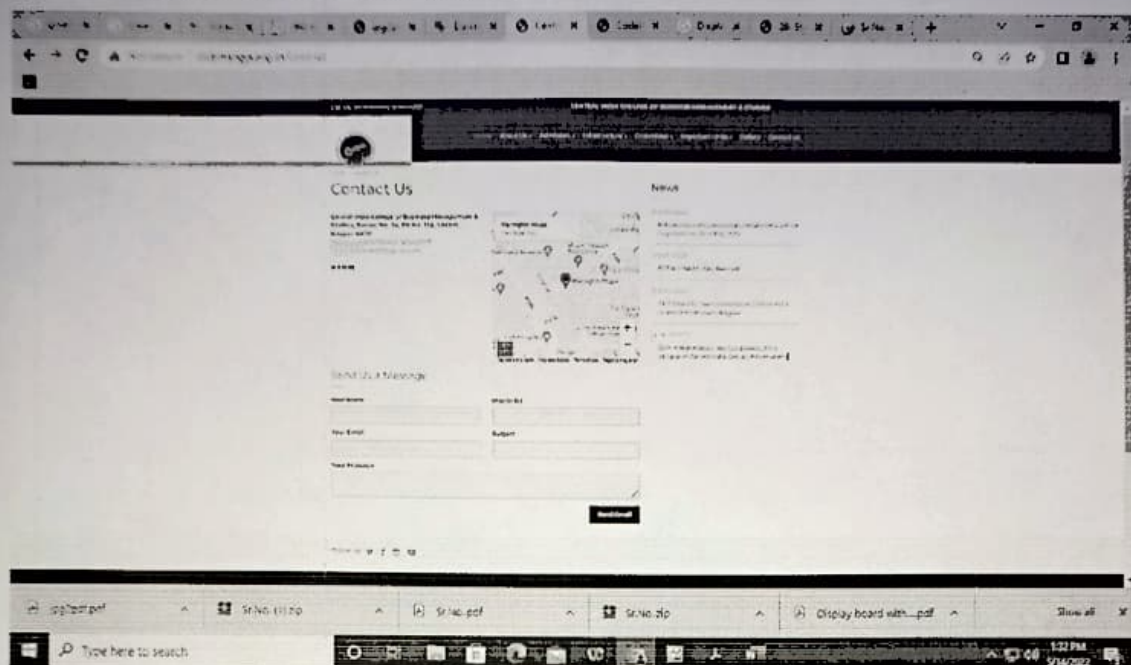
Installation of Complaint Box outside of the Administration Office

COMPLAINT AND SUGGESTION



Abdul
Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.

Feedback option available in college website:



Abdi
Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CIBMS/NBP/ARL-19/2021

Date 20/09/2021

Notice

The meeting of Anti Ragging Committee is scheduled on 20/09/2021, at 05.00 PM in College Library.

Agenda of the meeting:

1. Confirmation of Minutes of last meeting held on 06/02/2021.
2. Discussion regarding Prohibition of Ragging in the campus.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.



@bduf

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Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS/MBA/ARC-21/2021

Date 20/09/2021

Minutes of Meeting

Agenda 1. Confirmation of Minutes of last meeting held on 06/02/2021.

Resolution:

Minutes of last meeting held on 06/02/2021 are read and unanimously approved.

Agenda 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee was happy and proud to state that, no any ragging case is reported in campus which states that, Institute campus is ragging free. All committee members were happy and given special thanks to Dr. Abdul Ahad for his efforts in this regards.

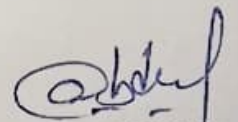
Agenda 3. Issue with the permission of the Chair.

Resolution:

1. Prof Geetanjali Rao highlighted need of conducting Anti-Ragging Session for the newly admitted students of first year. Through discussion was made and it is resolved to conduct session for the current academic year in the month of December at the time slot allocated for value added programs.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.




PRINCIPAL

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CIBCMS / MBA / ARC - 21 / 2021

Date 20/09/2021

Attendance

| S.No. | Name of Trustee | Designation | Signature |
|-------|------------------------------|-------------|--------------|
| 1 | Dr Abdul Ahad | Chairman | @bdey |
| 2 | Ms Geetanjali Rao | Member | Gr. Rao |
| 3 | Mr Sandip Sahu | Member | S. Sahu |
| 4 | Mr Milind Totre | Member | Milind Totre |
| 5 | Mr Natthuji Ganpati Dandekar | Member | Natthuji |
| 6 | Ms Ashwini Marthe | Member | Ashwini |
| 7 | Ms Surbhi Yadav | Member | S. Yadav |
| 8 | Ms Sonali Sukhdeve | Member | Sonali |



@bdey

PRINCIPAL

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBUS/MBA/PL-18/2021

Date 20/09/2021

Action Taken Report of Meeting held on 20/09/2021

| Sr.No. | Resolution in the Meeting | Action Taken for Implementation & Outcomes |
|--------|---------------------------|--|
| | | NIL |

PRINCIPAL

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.





Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CIBMS/MB/ARC-22/2021

Date _____

Date:- 30/12/2021

Notice

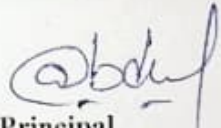
The meeting of Anti Ragging Committee is scheduled 30/12/2021, at 05.00 PM in Principal Cabin.

Agenda of the meeting:

1. Introduction of committee.
2. Appoint a new member from the admitted students for the academic year 2021-22
3. Discussion regarding Prohibition of Ragging in the campus.
4. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.




Principal
Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CKBMS/MBM/ARC-23/2021

Date 30/12/2021

Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self-introduction. Dr. Abdul Ahad given overview about roles and responsibilities of the committee.

Agenda 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee discussed regarding various aspects of ragging and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

Resolution:

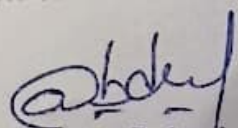
1. Prof Geetanjali Rao highlighted need of displaying updated anti-ragging committee board in the campus. Through discussion was made and it is resolved to display board of Anti-Ragging Committee in the institute campus at prominent places.

2. It was brought to the notice of all committee members that the New Academic session is started from the month of December 2021, so the meeting was scheduled in December instead of March as per every year.

3. Online attendance in meeting- It was decided to allow members to participate online if physical presence is not possible, as the covid disease spreading again in the country.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.




Officially Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBUS / MBP / ARL-23 / 2021

Date 30/12/2021

Attendance

| S.No. | Name of Trustee | Designation | Signature |
|-------|------------------------------|-------------|-------------------|
| 1 | Dr Abdul Ahad | Chairman | |
| 2 | Ms Geetanjali Rao | Member | G. Rao |
| 3 | Mr Sandip Sahu | Member | S. Sahu |
| 4 | Mr Milind Totre | Member | Milind Totre |
| 5 | Mr Natthuji Ganpati Dandekar | Member | Natthuji Dandekar |
| 6 | Ms Ashwini Marthe | Member | Ashwini |
| 7 | Ms Surbhi Yadav | Member | S. Yadav |
| 8 | Ms Sonali Sukhdeve | Member | Sonali |



PRINCIPAL

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Central India College of Business
Management & Studies
Lonara, Nagpur.



Mahmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS/MBA/ARC-24/2021

Date 30/12/2021

Action Taken Report of Meeting held on 30/12/2021

| Sr.No. | Resolution in the Meeting | Action Taken for Implementation & Outcomes |
|--------|---------------------------|--|
| | | NIL |



PRINCIPAL
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Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CIBCMS/MBN/ARC-23/2022

Date 29/07/2022

Notice

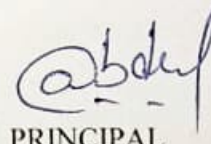
The meeting of Anti Ragging Committee is scheduled on 29/07/2022, at 05.00 PM in Principal Office.

Agenda of the meeting:

- Confirmation of Minutes of last meeting held on 30/12/2021.
- Discussion regarding Prohibition of Ragging in the campus.
- Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.





PRINCIPAL

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS/MBM/ARC-24/2022

Date 29/07/2022

Minutes of Meeting

Agenda 1. Confirmation of Minutes of last meeting held on 30/12/2021.

Resolution:

Minutes of last meeting held on 30/12/2021 are read and unanimously approved.

Agenda 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee was happy and proud to state that, no any ragging case is reported in campus which states that, Institute campus is ragging free. All committee members were happy and given special thanks to Dr. Abdul Ahad for his efforts in this regards.

Agenda 3. Issue with the permission of the Chair.

Resolution:

1. Prof Geetanjali Rao highlighted need of conducting Anti-Ragging Session for the newly admitted students of first year. Through discussion was made and it is resolved to conduct session for the current academic year in the month of December at the time slot allocated for value added programs.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.



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Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

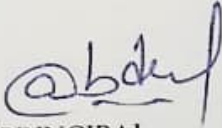
Ref. No. CICBUS/MBA/ARL-25/2022

Date 29/07/2022

Attendance

| S.No. | Name of Trustee | Designation | Signature |
|-------|------------------------------|-------------|--|
| 1 | Dr Abdul Ahad | Chairman |  |
| 2 | Ms Geetanjali Rao | Member | G. Rao |
| 3 | Mr Sandip Sahu | Member | S. Sahu |
| 4 | Mr Milind Totre | Member | Milind Totre |
| 5 | Mr Natthuji Ganpati Dandekar | Member | Natthuji |
| 6 | Ms Ashwini Marthe | Member | Ashwini |
| 7 | Ms Monali Jibhate | Member | Monali Jibhate |
| 8 | Ms Sonali Sukhdeve | Member | Sonali |




PRINCIPAL

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Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. C I C BMS/MPA/ARC-26/22

Date 30/07/2022

Action Taken Report of Meeting held on 30/07/2022

| Sr.No. | Resolution in the Meeting | Action Taken for Implementation & Outcomes |
|--------|---------------------------|--|
| | | NIL |

Abdul
PRINCIPAL



Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS/MBA/ARSOI/2021-22

Date 03/02/2022

ANTI RAGGING SQUAD

Establishment of Anti Ragging Committee (As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009), on curbing the menace of ragging in the institute. Appointment of Anti Ragging Squad/ Committees is formed.

Anti-Ragging Squad/Committee

| S.No. | Name of Trustee | Designation |
|-------|------------------------------|-------------|
| 1 | Dr Abdul Ahad | Chairman |
| 2 | Ms Geetanjali Rao | Member |
| 3 | Mr Sandip Sahu | Member |
| 4 | Mr Milind Totre | Member |
| 5 | Mr Natthuji Ganpati Dandekar | Member |
| 6 | Ms Ashwini Marthe | Member |
| 7 | Ms Monali Jibhkate | Member |
| 8 | Ms Sonali Sukhdeve | Member |

Place: Nagpur

Date: 2nd Feb., 2022

Dr Abdul Ahad

Principal,

CICBMS, Nagpur



Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

Ref. No. CICBMS/MBA/ICC-19/2021

Date 2/1/2021

Notice

The meeting of Internal Complaints Committee is scheduled on 2nd Jan., 2021 at 5.00 PM in Principal Cabin.

Agenda of the meeting:

1. Confirmation of Minutes of last meeting held on July 11, 2020.
2. Discussion regarding any complaint received in the campus.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

Dr Swati Raut

Chair Person

ICC

Dr Abdul Ahad

Principal



Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

Ref. No. CICBMS / MBA / ICC-21 / 2021

Date 2/1/2021

Minutes of the Meeting

The meeting of Internal Complaint Committee was held 2nd Jan., 2021 at 5.00 PM in Principal Cabin. The following members were present in the meeting

Agenda 1. Confirmation of Minutes of last meeting held on July 11, 2020.

Resolution:

Minutes of last meeting held on July 11, 2020 are read and unanimously approved.

Agenda. 2. Discussion regarding Creating awareness on the role of ICC committee and Complaints.

Resolution:

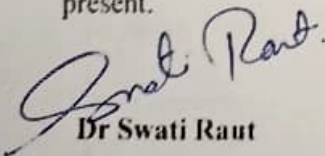
Committee was happy and proud to state that, no any Complaints is Lodged to the committee. All committee members were happy and given special thanks to Dr. Swati Raut for his efforts in this regards.

Agenda 3. Issue with the permission of the Chair.

Resolution:

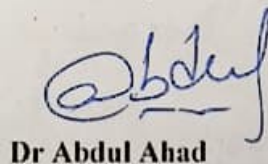
1. Prof Sanjay Ahir highlighted need of conducting Session for the newly admitted students of first year. Through discussion was made and it is resolved to conduct session for the academic year 2020-21 in the month of December at the time slot allocated for value added programs.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.


Dr Swati Raut

Chair Person
ICC




Dr Abdul Ahad

Principal

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

Ref. No. CIBC/MS/MBP/101-20/2021

Date 2/1/2021

Attendance

| Sr.No. | Name | Designation | Signature |
|--------|-------------------|-------------|-----------------------|
| 1. | Dr Swati Raut | Chairperson | <i>Swati Raut</i> |
| 2. | Dr Manoj Pandey | Member | <i>Dr</i> |
| 3. | Prof Sanjay Ahir | Member | <i>Sanjay Ahir</i> |
| 4. | Prof Megha Kumari | Member | <i>M Kumari</i> |
| 5. | Reshma Sayyed | Member | <i>Reshma Sayyed</i> |
| 6. | Arti Chaturvedi | Member | <i>Arti</i> |
| 7. | Kanchan Tiwari | Student | <i>Kanchan Tiwari</i> |
| 8. | Srushti Humne | Student | <i>Srushti Humne</i> |
| 9. | Prajakta Wasnik | Student | <i>P. Wasnik</i> |

Swati Raut

Dr Swati Raut

Chair Person

ICC



Abdul Ahad

Dr Abdul Ahad

Principal

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CIC BMS/MBA/ICCOLL/2021

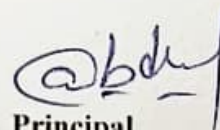
Date 24/07/2021

Notice

This is to inform all the member of the Internal Complaint Committee the meeting is scheduled 24th July., 2021 at 2.30 PM in Principal Cabin.

AGENDA

1. Orientation of ICC among students for 2020-21
2. Any complaints under consideration of ICC
3. Any other matter with permission of the chair


Principal



Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS / MBA / ICC014 / 2021

Date 24/07/2021

Minutes of the Meeting

The meeting of Internal Complaint Committee was held on 24th July 2021 at 2.30pm in Principal's office. The following members were present in the meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self-introduction. Dr Swati Raut given overview about roles and responsibilities of the ICC members and Committee.

Agenda. 2. Discussion regarding Create the awareness.

Resolution:

Committee discussed regarding various aspects of creating awareness in campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay. All are requested to take note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

Resolution:

Dr Manoj B Pandey highlighted need of displaying ICC board in the campus.

Through discussion was made and it is resolved to display board of ICC in the institute campus at prominent places.

Dr Manoj B Pandey thanked them for their cooperation and valuable suggestions for the successful functioning of the ICC during the last academic year 2019-20. Prof Sanjay Ahir submitted a report stating that there were no cases relating to sexual harassment in the college during the last academic year. It was decided to conduct programs and activities about gender equity and gender sensitization. As there were no other points for discussion, the meeting was concluded with a vote of thanks by Dr Manoj B Pandey.

Swati Raut



Abdul
Principal

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS/MBH/KC07/2021

Date 24/07/2021

Attendance

| Sr.No. | Name | Designation | Signature |
|--------|-------------------|-------------|---------------------|
| 1. | Dr Swati Raut | Chairperson | <i>Swati Raut</i> |
| 2. | Dr Manoj Pandey | Member | <i>Dr.</i> |
| 3. | Prof Sanjay Ahir | Member | <i>Sanjay Ahir</i> |
| 4. | Prof Megha Kumari | Member | <i>Megha Kumari</i> |
| 5. | Reshma Sayyed | Member | <i>Sayyed</i> |
| 6. | Arti Chaturvedi | Member | <i>Arti</i> |
| 7. | Jitesh Nikose | Student | <i>Luse.</i> |
| 8. | Ayesha Kalambe | Student | <i>Ayesha</i> |
| 9. | Prajakta Wasnik | Student | <i>P. Wasnik</i> |

Swati Raut



Principal

Principal
Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. C/CBMS/MDA/ICC02/2022

Date 03/02/2022

Notice

The meeting of Internal Complaints Committee is scheduled on 3rd Feb., 2022 at 5.00 PM in Principal Cabin.

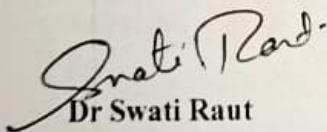
Agenda of the meeting:

Confirmation of Minutes of last meeting held on July 24, 2021.

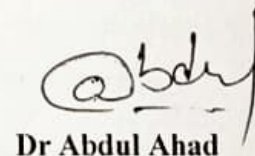
Discussion regarding any complaint received in the campus.

Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.


Dr Swati Raut

Chair Person
ICC


Dr Abdul Ahad

Principal

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur





CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBUS/MB#/CCO12/2022

Date 03/02/2022

Minutes of the Meeting

The meeting of Internal Complaint Committee was held 3rd Feb., 2022 at 5.00 PM in Principal Cabin. The following members were present in the meeting

Agenda 1. Confirmation of Minutes of last meeting held on July 24, 2021.

Resolution:

Minutes of last meeting held on July 24, 2021 are read and unanimously approved.

Agenda 2. Discussion regarding Creating awareness on the role of ICC committee and Complaints in campus.

Resolution:

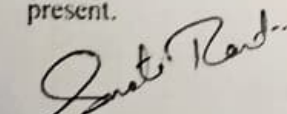
Committee was happy and proud to state that, no Complaints received to sexual Harassment by the committee for the academic year 2020-21. It was also decided if any matter come into committee notice that have been cleared at beginning itself. All committee members were happy and given special thanks to Dr. Swati Raut for his efforts in this regards.

Agenda 3. Issue with the permission of the Chair.

Resolution:

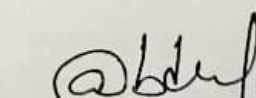
1. Prof Sanjay Ahir highlighted need of conducting Session for the newly admitted students of first year. Through discussion was made and it is resolved to conduct session for the academic year 2021-22 in the month of May.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.


Dr Swati Raut

Chair Person
ICC




Dr Abdul Ahad

Principal
Officiating Principal
Central India College of Business
Management & Studies



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS/MBM/ICC09/2022

Date 03/02/2022

Attendance

| Sr.No. | Name | Designation | Signature |
|--------|-------------------|-------------|----------------------|
| 1. | Dr Swati Raut | Chairperson | <i>Swati Raut</i> |
| 2. | Dr Manoj Pandey | Member | <i>Dr.</i> |
| 3. | Prof Sanjay Ahir | Member | <i>Sanjay Ahir</i> |
| 4. | Prof Megha Kumari | Member | <i>M Kumari</i> |
| 5. | Reshma Sayyed | Member | <i>Reshma Sayyed</i> |
| 6. | Arti Chaturvedi | Member | <i>Arti</i> |
| 7. | Jitesh Nikose | Student | <i>Jitesh</i> |
| 8. | Sonali Sukdeve | Student | <i>Sonali</i> |
| 9. | Jayashree Doble | Student | <i>Jaya</i> |

Swati Raut

Dr Swati Raut

Chair Person

ICC



@bderf

Dr Abdul Ahad

Principal

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS/NBA/ICC-03/2022

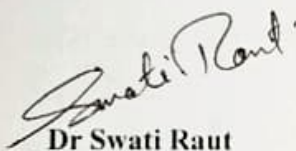
Date 30/07/2022

Notice

This is to inform all the member of the Internal Complaint Committee the meeting is scheduled 30th July., 2022 at 4.30 PM in Principal Cabin.

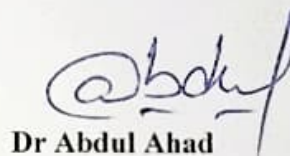
AGENDA

1. Orientation of ICC among students for 2021-22
2. Any complaints under consideration of ICC
3. Any other matter with permission of the chair


Dr Swati Raut

Chair Person
ICC




Dr Abdul Ahad

Principal

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur
**CENTRAL INDIA COLLEGE OF BUSINESS
MANAGEMENT & STUDIES (M.B.A.)**

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS/MBA/ICCO7/2022

Date 30/07/2022

Minutes of the Meeting

The meeting of Internal Complaint Committee was held on 30th July., 2022 at 4.30 PM in Principal Cabin. The following members were present in the meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self-introduction. Dr Swati Raut given overview about roles and responsibilities of the ICC members and Committee.

Agenda. 2. Discussion on plan the awareness program.

Resolution:

Committee discussed regarding various aspects of creating awareness in campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay. All are requested to take note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

Resolution:

Dr Manoj B Pandey highlighted need to ensure all students to be treated with dignity, respect and fairness.

Through discussion was made and it is resolved that all students are to be ensured that they have equal rights to access power (like take part in various activities like seminars, conferences, cultural programs etc inside and outside the college), resources (library, hostel, bus, Gymnasium, common room for indoor games etc) and opportunities (like Tech Fest, campus interviews, workshops etc) provided by college.

Dr Manoj B Pandey thanked them for their cooperation and valuable suggestions for the successful functioning of the ICC during the last academic year 2020-21. Prof Sanjay Ahir submitted a report stating that there were no cases relating to sexual harassment in the college during the last academic year. As there were no other points for discussion, the meeting was concluded with a vote of thanks by Dr Manoj B Pandey.

Dr Swati Raut

Chair Person

ICC



Dr Abdul Ahad

Principal

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.



Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS/MBA/ICC08/2022

Date 30/07/2022

Attendance

| Sr.No. | Name | Designation | Signature |
|--------|-------------------|-------------|----------------------|
| 1. | Dr Swati Raut | Chairperson | <i>Swati Raut</i> |
| 2. | Dr Manoj Pandey | Member | <i>Dr.</i> |
| 3. | Prof Sanjay Ahir | Member | <i>Sanjay Ahir</i> |
| 4. | Prof Megha Kumari | Member | <i>M Kumari</i> |
| 5. | Reshma Sayyed | Member | <i>Reshma Sayyed</i> |
| 6. | Arti Chaturvedi | Member | <i>Arti</i> |
| 7. | Jitesh Nikose | Student | <i>Lnse.</i> |
| 8. | Sonali Sukdeve | Student | <i>Sonali</i> |
| 9. | Jayashree Doble | Student | <i>Jaya.</i> |

Swati Raut
Dr Swati Raut

Chair Person
ICC

Abdul
Dr Abdul Ahad

Principal

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.





Mehmuda Shikshan & Mahila Gramin Vikas Bahu-uddeshiya Sanstha, Nagpur

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

Ref. No. CICBMS/MBA/2021-22/ICCO1

Date 03/02/2022

Establishment of Internal Complaint Committee (ICC)

Subject: Establishment of Internal Complaint Committee (ICC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016)

| Sr.No. | Name | Designation | Mobile No. |
|--------|-------------------|-------------|------------|
| 1. | Dr Swati Raut | Chairperson | 8999605655 |
| 2. | Dr Manoj Pandey | Member | 9096051117 |
| 3. | Prof Sanjay Ahir | Member | 9579849808 |
| 4. | Prof Megha Kumari | Member | 9766964744 |
| 5. | Reshma Sayyed | Member | 8928716315 |
| 6. | Arti Chaturvedi | Member | 7038421117 |
| 7. | Jitesh Nikose | Student | 9021142856 |
| 8. | Sonali Sukhdeve | Student | 8329200485 |
| 9. | Jayashree Doble | Student | 9922441861 |

Place: Nagpur

Date: 2nd Feb., 2022



Abdul

Dr Abdul Ahad

Principal,

CICBMS, Nagpur

Officiating Principal
Central India College of Business
Management & Studies
Lonara, Nagpur.

Appendix III



Memorandum of Understanding between Central India College of Business Management & Studies (M.B.A.) and the Government of Maharashtra, Nagpur.

CENTRAL INDIA COLLEGE OF BUSINESS MANAGEMENT & STUDIES (M.B.A.)

LONARA, NAGPUR

[DTE CODE : MB4129]

ANTI RAGGING LINK

<http://cicbmsngp.org.in/content/anti-ragging-cell/anti-ragging-cell62>

ICC

<http://cicbmsngp.org.in/content/internal-complaint-committee/internal-complaint-committee33>